



CENTRAL NEW YORK  
COMMUNITY FOUNDATION

December 5, 2025

A Nonprofit, Inc.  
123 Here for Good Way  
Anytown, NY 11111

Dear Friends,

The Central New York Community Foundation is pleased to make a grant to your organization from one of our charitable funds. The details of this grant are as follows:

**Amount:** \$500.00  
**Date:** 12/5/2025  
**Purpose:** For general support

***Please retain this letter for your records to ensure that this grant is used for the charitable purposes specified above.***

You are not required to provide a tax receipt to the Community Foundation. However, we encourage you to send an acknowledgement to the person(s) suggesting this gift:

Joan and John Fundholder  
987 Main St  
Anytown, NY 11111

In accordance with IRS regulations, no goods or services may be provided to any individual in consideration for this grant. And in order to comply with federal regulations governing donor-advised funds, the donor advisor waives any non-incidental benefits associated with this contribution to your organization. If you have any questions, please contact the Community Foundation.

For nearly a century, the Central New York Community Foundation has connected the generosity of donors in our region with community needs. We are proud to be a facilitator in supporting the ongoing efforts of your organization.

If you have any questions about this grant, please contact our Philanthropic Services team at **donorsupport@cnycf.org** or **(315) 422-9538**.

Sincerely,

A handwritten signature in cursive script that reads "Melanie Littlejohn".

Melanie Littlejohn  
President & CEO

Enclosure: Check #12345