

# THE LEADERSHIP CLASSROOM GRANT REPORT FORM



CENTRAL NEW YORK  
COMMUNITY  
FOUNDATION, INC.

Organization Name

Address

Telephone  Fax

Email

Contact Person

Team Leader

## PROJECT INFORMATION

Grant Amount  Project Time Frame

Please submit your report by or before your due date listed in your award letter. Your report form can be emailed to [dmartinez@cnycf.org](mailto:dmartinez@cnycf.org) or mailed to 431 East Fayette Street-Suite 100, Syracuse, NY 13202.

1. Briefly describe the project and how you used your TLC grant.

2. How well did you meet your objectives? What did you learn and what would you do differently?



3. Would you recommend TLC to other nonprofit leaders? If so, why?

4. Please provide expense information, including description and cost of each item, and corresponding receipts when possible. If any grant dollars have not been spent, please explain. (***Unspent grant amounts must be returned to the Community Foundation. Please make your check payable to "Central New York Community Foundation" and send it with this report.***)

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**Signature / title Team Leader**

**Date**

